

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS**

**12 MONTHS ENDED 31 DECEMBER 2017**

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS FOR THE YEAR ENDED 31 DECEMBER 2017**

**PLAYERS' COMMITTEE RESPONSIBILITY FOR THE FINANCIAL STATEMENTS**

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Trade Union rules require the Players' Committee to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or deficit of the Association for that period. In preparing those Financial Statements the Players' Committee is required to:

- 1 Select suitable accounting policies and apply them consistently;
- 2 Make judgements and estimates that are reasonable and prudent;
- 3 Prepare Financial Statements on the going concern basis unless it is inappropriate to presume that the Association will continue to operate.

The Players' Committee is also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association and to enable them to ensure that the Financial Statements comply with the Trade Union and Labour Relations (Consolidation) Act 1992. It is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This statement has been approved by the PCA Management Board at its meeting on 27 February 2018, and received final approval by the Players' Committee at the Annual General Meeting of the Association on 28 February 2018.

**D Mitchell**  
Chairman

## **PROFESSIONAL CRICKETERS' ASSOCIATION**

### **STATEMENT TO MEMBERS**

#### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE PROFESSIONAL CRICKETERS' ASSOCIATION FOR THE YEAR ENDED 31 DECEMBER 2017**

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#### **Opinion**

We have audited the financial statements of the Professional Cricketers' Association (the 'PCA') for the year ended 31 December 2017 which comprise the Income Statement, the Statement of Financial Position and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the PCA's affairs as at 31 December 2017 and of its result for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

This report is made solely to the PCA's members as a body. Our audit work has been undertaken so that we might state to the PCA's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCA and the PCA's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the PCA in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in which the ISAs (UK) require us to report to you where:

- the Players' Committee use of the going concern basis of accounting in the preparation of the financial statements is not appropriate, or
- the Players' Committee have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the PCA's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS**

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE PROFESSIONAL  
CRICKETERS' ASSOCIATION FOR THE YEAR ENDED 31 DECEMBER 2017 (CONTINUED)**

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**Responsibilities of Players' Committee**

As explained more fully in the Statement of Player's Committee Responsibilities for the Financial Statements, the Players' Committee are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Committee are responsible for assessing the PCA's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intend to liquidate the PCA or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs(UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Councils website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

Moore Stephens LLP  
Chartered Accountants & Statutory Auditor  
150 Aldersgate Street, London, EC1A 4AB

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS**

**INCOME STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017**

The following statement to members conforms with the Trade Union and Labour Regulations (Consolidation) Act 1992. The information is consistent with the Association's Annual Return to the Certification Office.

	<b>Notes</b>	<b>Year to 31 Dec 2017</b>	<b>Year to 31 Dec 2016</b>
<b>Income</b>			
ECB Contracted Funding		1,429,400	1,146,400
Member Subscriptions & Insurance Contributions		50,059	86,834
Contribution from PCA Benevolent Fund		99,309	167,667
Other Donations		14,920	12,000
Interest		1,173	1,932
Dividends		13,645	12,396
		<u>1,608,506</u>	<u>1,427,229</u>
<b>Overheads and Administrative Expenses</b>			
Service Delivery Costs	4	238,596	359,587
Audit and Accountancy Fees		11,474	12,083
Incidental Expenses		3,910	16,136
Bank Charges		5,982	5,238
		<u>(259,962)</u>	<u>(393,044)</u>
Surplus on Disposal of Investments		3,479	5,270
		<u>1,352,023</u>	<u>1,039,455</u>
<b>Operating Surplus</b>			
Change in market value of investments		50,494	49,205
		<u>1,402,517</u>	<u>1,088,660</u>
<b>Surplus before Taxation</b>			
Corporation tax		(1,684)	(2,814)
Deferred tax		(7,915)	(6,835)
		<u>(9,599)</u>	<u>(9,649)</u>
<b>Surplus after Taxation</b>			
		<u>1,392,918</u>	<u>1,079,011</u>
<b>Annual Payments for the Benefit of the Membership</b>			
Communications	5	149,824	156,405
Personal Development	6	634,388	520,885
Insurance	7	144,925	126,345
Legal & Advisory	8	141,979	62,009
Welfare	9	112,041	132,972
		<u>(1,183,157)</u>	<u>(998,616)</u>
<b>Surplus of Income over Expenditure</b>			
Accumulated Surplus as at 1 January 2017		152,883	209,820
Insurance Claims Paid		-	(90,000)
Transfer to Insurance Fund		(90,000)	-
Transfer from Reserve Fund		70,000	(20,000)
Transfer to Market Value Reserve		(37,976)	(27,332)
		<u>£304,668</u>	<u>£152,883</u>
<b>Accumulated Surplus as at 31 December 2017</b>			
		<u><u>£304,668</u></u>	<u><u>£152,883</u></u>

# PROFESSIONAL CRICKETERS' ASSOCIATION

## STATEMENT TO MEMBERS

### STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2017

The following statement to members conforms with the Trade Union and Labour Regulations (Consolidation) Act 1992. The information is consistent with the Association's Annual Return to the Certification Office

	Notes	31 Dec 2017	31 Dec 2016
<b>Fixed Assets</b>			
Quoted Investments	10	606,072	535,223
Long Term Investments	11	4	4
		<hr/>	<hr/>
		606,076	535,227
<b>Current Assets</b>			
Debtors and Prepayments	2,643	25,072	
Cash at Bank and in Hand	593,095	150,598	
	<hr/>	<hr/>	
	595,738	175,670	
<b>Current Liabilities</b>			
Creditors and Accruals	174,701	128,301	
Amounts owed to Related Parties	12 506,166	279,325	
Deferred Tax	13 23,993	16,078	
	<hr/>	<hr/>	
	704,860	423,704	
	<hr/>	<hr/>	
		(109,122)	(248,034)
<b>Net Assets</b>			
		£496,954	£287,193
		<hr/>	<hr/>
<b>General Fund</b>	14	304,668	152,883
<b>Insurance Fund</b>	14	90,000	-
<b>Reserve Fund</b>	14	-	70,000
<b>Market Value Reserve</b>	14	102,286	64,310
		<hr/>	<hr/>
		£496,954	£287,193
		<hr/>	<hr/>

The Financial Statements were approved by the Players' Committee on 28 February 2018.

**D Mitchell**  
Chairman

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS FOR THE YEAR ENDED 31 DECEMBER 2017**

**NOTES TO THE ACCOUNTS**

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**1 ACCOUNTING POLICIES**

The Financial Statements have been prepared in accordance with applicable UK accounting standards and the following accounting policies:

**a Basis of Accounting**

The financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom And Republic of Ireland' (FRS 102). The financial statements have been prepared under the historical cost basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

**b Investments**

Quoted investments are measured at fair value based on published data at the Balance Sheet date. Changes in fair value are recognised in the Income Statement.

Investments in associates are accounted for at cost less impairment in these individual financial statements.

**c General Fund**

The Association operates a general fund which reflects the annual surplus for the year.

**d Insurance Fund and Reserve Fund**

The Association maintains an insurance fund for the purpose of meeting members' claims under limits specified in certain insurance policies taken out by the Association. Any surplus, above any claims settled, remaining at the completion of the annual insurance cover period is transferred to the reserve fund up to a maximum of one years aggregate deductible under the terms specified in certain insurance policies.

**e Market Value Reserve**

The market value reserve represents accumulated recognised but unrealised gains in quoted investments less deferred tax thereon.

**f Corporation Taxation**

The Association is liable to Corporation Tax on its investment income and realised gains on investments.

**g Deferred Tax**

Deferred tax is provided on all material reversing timing differences which arise from transactions reflected through the Income Statement.

**h FRS102 Reduced Disclosure**

The Association has not produced a Statement of Cash Flows as permitted by FRS102.

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS FOR THE YEAR ENDED 31 DECEMBER 2017**

**NOTES TO THE ACCOUNTS**

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**1 ACCOUNTING POLICIES (cont.)**

**i Critical Accounting Assumptions and Judgements**

The preparation of financial statements requires management to make judgements, estimates and assumptions in the application of accounting policies that affect the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates. Estimates and judgements are continuously evaluated and are based on historical experience and other factors including expectations of future events that are believed to be reasonable. Revision to accounting estimates are recognised in the period in which the estimates are revised and any future period affected.

The only significant judgement is to provide the full insurance deductible of £90,000, in the policy year, as set out in note 14. Payment of the deductible is dependent on the claims experience in the subsequent year.

**2 POLITICAL FUND**

The Association does not make political contributions.

**3 OFFICER REMUNERATION**

With effect from 1 April 2006 staff costs have formed an integral part of a service delivery charge from PCA Management Limited to the Professional Cricketers' Association. Total remuneration paid by PCA Management Limited, relating to members of the Players' Committee in the year to 31 December 2017, was as follows:

	<b>D Leatherdale Chief Executive Res. 31<sup>st</sup> March</b>
Gross Salary	£138,667
Social Security Costs	£18,679
Healthcare	£8,431

The Chief Executive's salary and benefits, as stated above, are associated with all aspects of the PCA Group and not just the trade union, with 25% of the stated costs forming part of the service delivery charge.

<b>4 SERVICE DELIVERY COSTS</b>	<b>2017</b>	<b>2016</b>
Staff Remuneration	209,812	308,147
Travel and Motor Expenses	11,092	32,473
Office Premises and Service Charges	16,093	15,625
Telephone Charges	1,599	3,342
	<hr/>	<hr/>
	£238,596	£359,587
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**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS FOR THE YEAR ENDED 31 DECEMBER 2017**

**NOTES TO THE ACCOUNTS**

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<b>5</b>	<b>COMMUNICATIONS</b>	<b>2017</b>	<b>2016</b>
	AGM	3,459	2,880
	Membership Meetings and Miscellaneous Costs	39,314	36,277
	Literature and Communication Costs	89,486	102,502
	Membership Scheme and Data Management	10,895	10,901
	Beneficiary Functions	6,670	3,845
		<hr/>	<hr/>
		£149,824	£156,405
		<hr/> <hr/>	<hr/> <hr/>
<b>6</b>	<b>PERSONAL DEVELOPMENT</b>	<b>2017</b>	<b>2016</b>
	Rookie Camp/Transition Week	11,040	4,729
	Member Education Claims	59,078	73,273
	Driving	250	1,765
	Coaching	16,017	24,723
	PCA Courses and Workshops	15,598	14,551
	Personal Development Managers	532,405	401,844
		<hr/>	<hr/>
		£634,388	£520,885
		<hr/> <hr/>	<hr/> <hr/>
<b>7</b>	<b>INSURANCE</b>	<b>2017</b>	<b>2016</b>
	Permanent Insurance	88,110	78,165
	Travel Insurance	56,815	48,180
		<hr/>	<hr/>
		£144,925	£126,345
		<hr/> <hr/>	<hr/> <hr/>
<b>8</b>	<b>LEGAL AND ADVISORY</b>	<b>2017</b>	<b>2016</b>
	Legal	94,585	62,009
	Advisory Service	47,394	-
		<hr/>	<hr/>
		£141,979	£62,009
		<hr/> <hr/>	<hr/> <hr/>
<b>9</b>	<b>WELFARE</b>	<b>2017</b>	<b>2016</b>
	Confidential Helpline	110,891	132,787
	Other	1,150	185
		<hr/>	<hr/>
		£112,041	£132,972
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**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS FOR THE YEAR ENDED 31 DECEMBER 2017**

**NOTES TO THE ACCOUNTS**

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10	<b>QUOTED INVESTMENTS</b>	<b>2017</b>	<b>2016</b>
	Fair value brought forward	535,223	487,225
	<b>Plus</b> additions in year	77,237	163,023
	<b>Less</b> disposals in year	(56,882)	(164,230)
		<u>555,578</u>	<u>486,018</u>
	Change in valuation during the year	50,494	49,205
		<u>50,494</u>	<u>49,205</u>
	Market value carried forward	<u>£606,072</u>	<u>£535,223</u>

A profit of £3,479 (2016: £5,270) arose on the disposals in the period.

**11 LONG TERM INVESTMENTS**

Long term investments are represented by a holding of 4 ordinary shares of £1 each comprising a 100% interest in PCA Management Limited. No impairment provisions have been made.

**12 RELATED PARTY TRANSACTIONS**

At the year end, creditors include amounts due to (from) related parties as follows:

	<b>2017</b>	<b>2016</b>
PCA Management Limited	£501,040	£288,574
PCA Benevolent Fund	£5,126	£ (9,249)
	<u>£506,166</u>	<u>£279,325</u>

The balances are interest free and repayable on demand.

During the year PCA Management Limited recharged £738,097 (2016: £660,237) to the Association representing salaries, rent and other administration costs.

During the year PCA Benevolent Fund contributed £99,309 (2016: £167,667) towards the costs of the activities of the Association.

**13 DEFERRED TAXATION**

Deferred taxation provided for at 19% (2016: 20%) is set out below.

Unrealised gain on quoted investments	£23,993	£16,078
	<u>£23,993</u>	<u>£16,078</u>

The amount of the net reversal expected to reverse next year is unknown.

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS FOR THE YEAR ENDED 31 DECEMBER 2017**

**NOTES TO THE ACCOUNTS**

**14 MOVEMENTS ON FUNDS**

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	<b>General Fund</b>	<b>Insurance Fund</b>	<b>Reserve Fund</b>	<b>Market Value Reserve</b>	<b>Totals</b>
As at 1 January 2017	152,883	-	70,000	64,310	287,193
Surplus of Income over Expenditure	209,761	-	-	-	209,761
Transfer from General Fund	(132,578)	90,000	-	42,578	-
Transfer of Realised Profits	4,602	-	-	(4,602)	-
Transfer from Reserve Fund	70,000	-	(70,000)	-	-
	<u>304,668</u>	<u>90,000</u>	<u>-</u>	<u>102,286</u>	<u>496,954</u>
As at 31 December 2017	304,668	90,000	-	102,286	496,954

In April 2010, the Association entered into a stop loss arrangement for its personal accident insurance policy for its members. This is an annual agreement and the Association has set aside £90,000 in relation to the balance aggregate deductible under this policy which, with the Reserve Fund (which represents the unused deductible of the prior year) is included in cash at bank and quoted investments in the Balance Sheet as at 31 December 2017.

The market value reserve represents recognised but unrealised gains in quoted investments less deferred tax thereon.

**PROFESSIONAL CRICKETERS' ASSOCIATION**

**STATEMENT TO MEMBERS FOR THE YEAR ENDED 31 DECEMBER 2017**

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A member who is concerned that some irregularity may be occurring, or has occurred, in the conduct of the financial affairs of the PCA may take steps with a view to investigating further, obtaining clarification and, if necessary, securing regularisation of that conduct.

The member may raise any such concern with one or more of the following as it seems appropriate to raise it with the Chairman of the Association; the Chief Executive, the Chair of the PCA Management Board, the Auditor or Auditors of the Association, the Certification Officer (who is an independent Officer appointed by the Secretary of State) and the Police.

Where a member believes that the financial affairs of the PCA have been or are being conducted in breach of the law or in breach of rules of the Union and contemplates bringing civil proceedings against the Association or Responsible Officials or Trustees, he should consider obtaining independent legal advice.